

To make a sound position in corporate world and work enthusiastically in team to achieve goal of the organization/MNC with devotion and hard work.

Profile Summary:

- A competent professional with nearly 4 years of experience in:
 1. Operations Management
 2. Process Management
 3. Supply Chain Management
 4. Procurement Management
 5. Team Management
 6. Audit Management
- An out-of-the-box thinker with proven track record of establishing processes, SOP's, streamlining workflow and creating team work environment to enhance productivity innovatively.
- Good at systems and having knowledge of different softwares.
- Demonstrated experience in the practical implementation of detailed project plan for identification of reconciliation to be transitioned/migrated, creation of detailed process documentation including risk mitigation documentation.
- Excellent inter personal skills with problem solving, logical thinking and analytical abilities.

Core Competencies:

- Mapping clients requirements and coordinating, developing and implementing process in line with guidelines.
- Monitor to overall functioning of processes, identifying improvement areas and implementing adequate measures to maximize customer satisfaction level.
- Assessing the MIS reports with a view to apprise management of the process operations and assist in critical decision making process.
- Assessing the customer feedback evaluating areas of improvements & providing critical feedback to the associates on improvements and achieving higher customer satisfaction matrices.

Organizational Experience:

Currently working with a Group which has three vertical

1. Aura wellness and healing pvt.ltd & also taking care of Aura Operation in GOOGLE Gurgaon.
2. BigWong Hospitality Pvt. Ltd.,
3. Time Rewards Software incorporation.

Department wise deputation:

- Jan 2013 to June 2014 - Vendor Management, Inventory Management, Supply Chain Management SOP's, Manage My Spa Software, Zen desk, Audits on monthly basis
- June 2014 to till date- Checklists, Cost Control, Audits, Gofrugal HQ Software, Sale Track, Vendor Management, MIS, Inventory Management.

Academic Details:

MTM (Master's in Tourism Management) from Indira Gandhi National Open University in 2013 with 64%.

BHMCT (Bachelor of Hotel Management & Catering Technology) From UPTU with 76%.

XII From SPIC(Sardar Patel Inter College) Kanpur with 75% in 2007.

X from SPIC(Sardar Patel Inter College) Kanpur with 74% in 2005.

Personal Details:

Date of Birth: 15/04/1991

Husband's Name: Mr.Neeraj Kumar Shakya

Address : 10226 Douglas Oak Circle , Tampa,Florida-33610

Language Known: Hindi, English, French

Marital Status: Married

Nationality: Indian