**Shatakshi Sharma**

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**SUMMARY:**

* Expertise in Science, technology and management domains of premier Publishing group.
* Performing project management on scientific publishing of Life Sciences and clinical journals and Quality control of documents.
* Research and analysis in Publishing Market database, interaction with clients/directors/collaborators.
* Excellent communication and team management skills.
* **Employment History:**

**OMICS International [June 15th 2015-Ongoing]**

**Assistant Managing Editor**

* Project Management
* Assessment for acquisition
* Company profiling and competitive intelligence
* Business and scientific research report writing
* Scientific articles, brochures, document and content management
* Research report, proof reading and quality control
* Operational Management, Coordination
* Team Management Administration and Operations
* Scientific Journal, Magazine Editing and Publishing
* Scientific Paper E-Editing or Copy Editing
* Revenue resourcing, Liaising for collaboration, Royalties development
* Client Relationship Management

**Key Projects Handled:** Scientific Paper Publication related to life Science domain.

**Achievements:**

* Dealing with clients and database sources for the indexing purpose like ISI, SCOPUS, PubMed
* Authorization of deals regarding association and collaboration with Journals
* Team Management and new development strategies for journal marketing and advertisement
* Collaborating with scientists to aid the results of research
* Maintaining company’s blog, online surveys, and brochures
* Principal Investigation and project execution of journals
* Analysis of Journals to build marketing strategies and promotional activities, validate the publishing criteria
* Support Finance team in queries related to database and royalties deal (eg: British Library/EBSCO)
* Business Development and skills strategies introduction in team
* Decision Making Skills and Print production for PMC and British Library.
* Responsible for operation of Journals till publishing of articles and marketing to other database
* Liasing and relationship management with stakeholders for journal development
* Conducting market assessment studies on healthcare/ medical devices by designing research methodology, questionnaire, data models, analyzing industry trends.
* Communicate with clients, record relevant research report, set schedules for publication and managed article supplies and delivery.
* Handling Open Access Journals and Acquired Journals for Indexing and Content management
* **CSIR-CDRI (Central Drug Research Institute) [Nov 15- May 15]**

**Intern**

* 6 months project from CSIR-CDRI LUCKNOW in Parasitology division on Trehalose 6 phosphate phosphatase of *Brugia malayi*; RNAi (A filarial nematode infection maintenance and study of TPP gene , cloning and characterization of *Brugia* *malayi* TPP in order to discover novel antifilarial drug target.
* **Academic Qualification:**

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| **Qualification** | **Institute/University** | **Year of Passing** | **CGPA** |
| M.Tech in Biotechnology | VIT Vellore | 2015 | 8.40 |
| B.Tech in Biotechnology | Dr. D.Y Patil Institute Pune | 2013 | 8.54 |
| Higher Secondary | Patna Cental School, CBSE Board | 2009 | 78.4% |
| Senior Secondary | Don Bosco Academy, ICSE Board | 2007 | 72.0% |

* **Skills Set**

Proficient in MS Office, MS Word, MS Power Point.